

NASHVILLE CIVIC DESIGN CENTER

Neighborhood Revitalization Projects

REQUEST FOR ASSISTANCE

The Nashville Civic Design Center is a nonprofit organization established to provide a place where the future of the city can be envisioned. The Center's mission is to elevate the quality of Nashville's built environment and to promote public participation in the creation of a more beautiful and functional city for all.

Through its Neighborhood Revitalization Projects, the Nashville Civic Design Center helps residents, businesses and other community members address specific challenges and create a unified vision for improvement and change in their neighborhood. The Civic Design Center

- conducts research and analyzes challenges and opportunities in the study area;
- facilitates public meetings that involve community members in creating a vision for their neighborhood;
- develops specific recommendations for short and long-term change; and
- produces a written report with photos and drawings illustrating those recommendations. All Neighborhood Revitalization Project reports are available on the Center's website at www.civicedesigncenter.org.

The Civic Design Center **does not** perform professional design services such as the preparation of schematics or construction documents. However, the Center can assist communities in preparing a proposal for design services. For example, the Center could help a community determine the need for a park, help find the best location, and write and illustrate a document that describes the qualities of the park, but the Civic Design Center **would not** develop working drawings for the construction of a park.

The Civic Design Center has a full-time staff of design professionals and interns that work on each Neighborhood Revitalization Project. In addition to its staff, the Civic Design Center brings loaned staff from Metro Government agencies, such as the Metropolitan Development and Housing Agency and the Metro Planning and Public Works departments, into the process.

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NAME OF ORGANIZATION(S)_____

PRIMARY CONTACT_____

ADDRESS_____

PHONE_____

E-MAIL_____

NEIGHBORHOOD OR AREA TO BE STUDIED:

1. BRIEF DESCRIPTION OF ORGANIZATION(S) SEEKING ASSISTANCE

2. PURPOSE OF THE REQUEST FOR ASSISTANCE (Clearly identify the specific issues and/or goals for this Neighborhood Revitalization Project)

3. HOW DOES THIS REQUEST RELATE TO THE MISSION OF THE NASHVILLE CIVIC DESIGN CENTER?

4. IS THIS A TIME SENSITIVE REQUEST?_____ (If yes, please describe)

ANY ADDITIONAL INFORMATION:

Requests for assistance are reviewed for their fit with the Nashville Civic Design Center's principles and mission and the availability of staff resources. A committee of the Center's board of directors reviews materials and considers requests based on information provided in application request and interview with staff.

Return this form to:

TK Davis, Design Director
Nashville Civic Design Center
138 Second Avenue North, Suite 106
Nashville, Tennessee 37201
<http://www.civicdesigncenter.org/>